

Chairman:

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Minutes of the Management Committee meeting held on Thursday 4th August 2016 at Hartley Country Club, commencing at 8.00pm.

1. **Apologies for absence:** Mike Capelin, Bryan Yates

Present: Sheila King, Ray Keemer-Richards, Bob Gaywood, David Baxter, Annette Eggleton, David Holden, Tracy Turner, Kevin Spillett, Mike Cubitt, Carolyn Edwins, Tim Edwins

2. **Minutes:** The minutes of the previous meeting held on June 30th 2016 at Hartley CC were agreed as a correct record.

3. **Matters arising from previous meeting:**

David B announced that the Kent espoirs had all been contacted ok.

Annette said either herself or Martin would be present to run the KPA Over 50s Doubles on 14th August at GRFC.

4. **Treasurer's Report:**

David H circulated the latest accounts and announced that he now had the money from Q5 in hand. He also stated that Hayling accommodation to date has all been paid for and is just waiting for the invoice for the extra caravans required. David informed the group that a total of £745 had been donated to the junior fund in memory of John Middleton.

5. **Membership Report:**

Ray announced there are currently 632 members of the KPA compared to 631 last year and that membership is very stable.

6. **Hayling Island Matters:**

Annette circulated the Playing Committee recommendations for playing squads, order and managers to the group. These were all unanimously agreed, with Bob wishing to record thanks to the Playing Committee for their hard work.

Ray said that the accommodation is now all sorted. We have 19 twins, 1 triple and 2 quads on the main site, and 5 caravans. Ray will email a list of who is staying where to the Management Committee for reference, Tim to forward to appropriate managers.

Sheila announced that the KPA kit is almost finalised. We will require 11 new complete sets of kit, including managers. The sourcing of kit for the Combined squad is still a work in progress with Sheila announcing a quote of £10.60 per polo shirt. There was a short discussion on costs and a guideline was set at £20 per set (2 polo shirts & 1 jumper).

Annette says she has a template email to send out to Kent and Combined squad members informing them of where to be and what times, and also what they will need to bring in terms of kit.

There was then a brief discussion about the Playing Committee and its role within the KPA, and relationship to the Management Committee. Bob then said there needs to be more communication from the MC to the PC and vice versa. Annette, Sheila & Kevin all agreed that the PC could meet more often, if and when required. Bob also mentioned the possibility of having a Playing Committee report at the AGM, which would be separate from the Chairman's report. The group agreed that this would be a positive move.

7. Juniors:

Tracy announced that the EPA have had to change their plans for the junior international competition being held in Monaco later this year. There is now no female chaperone going to Monaco, so the competition organisers have moved the EPA team into a different hotel with a suite that will allow Alex, the only female member of the team, to have her own room. This would incur the EPA an extra cost of £200. The KPA have agreed in principle that we would be willing to make a contribution towards this cost, however there are some concerns regards safeguarding around the accommodation in Monaco. Tracy will contact the EPA to inform them, and as a result, the MC agreed to carry this item forward to the next MC meeting in September.

Ray then spoke about the KPA Junior Doubles tournament, which now has a sponsor and organisation has mainly been done, and he just needs to find a date for the event, which will be at the Railway Inn. There was a discussion on what prizes should be. Kevin said it could be a good idea to contact a sports shop or supplier and see if they would want to donate some gift vouchers as prizes. The group all agreed this would be a good prize for juniors, Ray to investigate further.

8. Sponsorship:

Sheila has spoken to Kent County Council about getting some sponsorship to have a stand at the County Show in 2017. However, the KCC cannot help unless we would want a "small grant". As this would be a major event, that would not be suitable. Sheila will contact the country showground to get more details and information.

9. 2017 Regional Qualifiers:

Annette stated that the playing committee had discussed the current format of the regional qualifiers at its last meeting, and discussed whether the format works and what is the purpose of the qualifiers,

(to find the best squads in Kent, to raise fund for Kent, etc). Annette then said that she was looking into the possibility of using an online survey site to send out a survey on the regional qualifiers to all KPA members. The group all agreed this would be very beneficial and could help increase participation in future.

10. Upcoming Competitions:

Tim informed the group that as he has been confirmed as a KPA squad manager he would now be unavailable to run the Chairman's Cup. The group discussed possibilities and decided that as The Villager was hosting the competition that Ken Buchan may like to organise and run the event. Tim to email Ken to find out.

Carolyn then asked for clarification on whether a Chairman's Cup team had to be a complete team that had played in at least 2 KPA qualifiers. Bob clarified that a new team could be made up specifically for the Chairman's Cup, provided that all 3 or 4 members of the team had played in at least 2 qualifiers.

11. EPA Matters:

David B said that the EPA have written to all regions to remind them about risk assessments and the need for them before competitions are held. Annette announced the EPA are looking for volunteers to run and publish a newsletter to keep members informed. David B also announced that the closing date for EuroCup entries was this coming Sunday (7th August). It was also announced that the Home Nations competition starts tomorrow, Friday 5th August, in Edinburgh.

12. Date of next meeting:

Confirmed as Thursday 1st September at Istead Rise CC.

13. Any other business:

None

14. Meeting closed:

22:05