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Minutes of the Management Committee meeting held on Thursday 25<sup>th</sup> May 2017 at Star Meadow, commencing at 8.00pm.

1. **Apologies for absence:** David Holden, Mike Cubitt, Ray Keemer-Richards

**Present:** Tim Edwins, Mike Capelin, Duncan Brown, Alan Cregeen, Tracy Spillett, Carolyn Edwins, Bryan Yates, Sheila King, Bob Gaywood

2. **Minutes:** The minutes of the previous meeting were unanimously agreed.

3. **Matters arising from previous meeting:**

The junior kit is now all sorted and payments are to be made.

The KPA has now sold all the circles it had, it was agreed for Bob to order another batch of 24 as some clubs are still interested in purchasing them.

The shooting mats have now been seen and in use at the EPA event and the KPA event. It was agreed they are not the best quality, quite thin and being all white was very bright for the player shooting. The KPA would need 2 mats for the KPA shooting competition, which could also possibly be lent to clubs for Sunday competitions if they wanted. Alan said he knows someone who could make some canvas mats so will pursue this and report back to the committee.

4. **Treasurer's Report**

In David's absence, Bob read aloud an email from David which said that he would produce the latest set of accounts and send to Tim to distribute along with the minutes of this meeting. Tim announced that he had just authorised a payment to the EPA of circa £1,500 for more licences. Sheila had a cheque for £500 towards the Kent County Show which she gave to Carolyn to pass on to David.

5. **Membership Report**

Ray was caught in bad traffic so unable to attend the meeting, but sent in the following email:

*"Sorry stuck in the car park we call our motorway system. I can tell you that all clubs in Kent that take part in the league are properly registered and thanks to the efficient work of Mick Nash all players that have played are fully registered. I think the total number is 586."*

## 6. **New by-law proposal**

Bob proposed a new by-law which shall be as follows; **“Any KPA member in arrears shall not be eligible to enter any official KPA competitions until the outstanding debt is paid in full.”**

Tracy seconded the proposal and all were in agreement.

## 7. **Kent County Show – moved to item 11**

## 8. **Coaching financial support**

Bob read aloud an email from Ron Yates of Hartley PC, enquiring as to whether the KPA would be providing any financial support to the 5 recently qualified club level coaches. Bob suggested if they maybe set up a coaching scheme or calendar programme of fixed dates then there may be financial assistance. Mike Capelin said he felt that we should encourage people and players to get involved and it would be money well spent. Duncan added that there would also be a joint benefit to league players too, and maybe costs could be split between KPA and KPL. Carolyn then pointed out that if the KPA were to pay for every member to do a coaching course it would be extremely expensive. Bob said that if the club level coaches make themselves available to other clubs for coaching as well as their own, then we could possibly fund them. Mike Capelin said it would be good to say as a region that we are making funds available to people who want to actively coach. There was also talk of the coaches having to have the correct clearance certificate as juniors could be involved. Bob will look into the total costs and also speak to the KPL about a joint venture.

## 9. **KPA survey results**

Carolyn started by thanking Alan for the IT work and reports he had helped with. Carolyn said it had become apparent that the role of the club secretary varies at each club, and that Tim had contacted the club secretaries twice during the open period of the survey. Carolyn’s report will be uploaded to the KPA website. There was then some discussion about key points from the results. Alan said he could add an attachment to the KPL Scorecards that go to each club captain, with the upcoming tournaments on. The Chairman’s Cup needs more promotion, it was agreed that Bob would write something to go on the KPA website to help with this. The playing committee may be looking at possible new formats for the Kent qualifying series next year. Bob thanked Carolyn for her hard work doing the survey, results and report.

## 10. **Safeguarding Officer**

Bob announced that the EPA have still yet to produce a full role description and that we cannot appoint a person until this is published. Bob said he was looking into the possibility of having the KPA youth development officer to also be the safeguarding officer.

## 11. **Kent County Show**

Sheila checked availability with the members present and said that she needs 6 helpers per day. The management committee agreed that we will pay for additional helper tickets. Sheila needs an address for the deliveries of equipment, Bob will check if Hartley has enough space and let Sheila know. Bob Pittaway of Hartley PC is donating 2 tonnes of sharp sand for the show piste. The management

committee place their thanks on record to Bob Pittaway. Sheila then circulated the flyers and handouts for the show. Alan asked about a high resolution KPA logo to use for printing, and will contact David Baxter who may have one.

**12. Date of next meeting – Thursday 22<sup>nd</sup> June at Hartley Country Club**

Agreed

**13. Any other business**

Sheila said there are now KPA members who have left the region but still have Kent kit, and asked if we should attempt to get it back. The general consensus was that it would be more hassle than it's worth to get back what is now 2<sup>nd</sup> hand kit.

Sheila also informed the group that Istead Rise Community Centre is no longer available for committee meetings as they have started charging money for use of the room. Duncan to check if the MC meeting on 31<sup>st</sup> August can be held at the Railway Inn.

Carolyn said that the Bat & Ball PC have had an email from the Dartford Round Table saying they would be interested in trying out pétanque one Thursday evening. Sheila said that Istead Rise PC had the same email and have arranged for the Dartford Round Table to go to Istead rise on a Thursday in September.

Tracy asked about the possibility of splitting the joint KPA and KPL AGMs. She said this is causing some confusion amongst those who attend and some voting may be skewed. Tim suggested adding this to the next agenda for proper discussion, all in agreement.

Tim said that one of the results of the survey was trying to have improved communication to members, and proposed that we agree the circulated minutes via email so they can be uploaded to the website quicker and items that have been discussed are more relevant to the members when they read the minutes. All were in agreement.

Meeting closed 22:14.