

**Chairman:**

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Minutes of the Management Committee meeting held on Thursday 25<sup>th</sup> March 2021 via Zoom, commencing at 7:30pm.

1. **Apologies for absence:** None

**Present:** Bob Gaywood, Alan Cregeen, Tim Edwins, Carolyn Edwins, Duncan Brown, Sue Barnes, Daniel Rudden, Jamie Finley, Mike Cubitt, Sheila King

2. **Matters arising from the previous meeting:**

Tim has contacted Tracy who is happy to continue as a junior fund trustee. Bob confirmed the 3 trustees are now Sue Barnes, Tim Edwins & Tracy Spillett.

Jamie has been finding out where the sets of junior boules are. Ayjay Keemer-Richards has 2 sets, David Robert has 2 sets, but the serial numbers are listed as being in stock. Mark Cooter may also have a couple of sets. Jamie had no reply from Harrow yet. The MC are happy the sets are being used but need to keep an up to date record of where they are.

Carolyn said the updated competition rules are now on the website.

Bob had a brief list of what the Kent precept goes towards and members benefits. He will send to Alan to upload to website. This can always be amended during the year.

Sheila asked about DBS costs, there was a brief discussion about Kent paying for coaches DBS checks. Tim reminded everyone that previously we have agreed to pay for the DBS check as long as the coaches are actively coaching outside of their own club.

3. **Treasurer's report:**

Sue Barnes:

*"As at the moment our income is low as the numbers of members who have renewed their membership is slow (due to I am sure the fact that there has been no playing in this present year). Hopefully as restrictions are lifted the uptake of memberships will quicken.*

*I still do not have access to online banking although I do have all the necessary paperwork which I received middle of February but there is an admin problem which Bob is trying to rectify. I might add that Lloyds haven't been particularly helpful. We are hoping that it will be resolved shortly."*

**4. Membership report:**

Duncan reported 164 current KPA members. There are quite a lot of errors with the system and lots of rights Duncan should have are currently removed. Duncan is liaising with PE to try and resolve this. Numbers are expected to pick up in the next month or two with the return to play.

**5. KPA Calendar:**

Carolyn is frustrated that we can't work and finalise on the Kent calendar, as we are still waiting for PE to release their final calendar. Carolyn is considering emailing PE to ask for their dates to be published, with venues confirmed later. This would allow regions to start building their own calendars. Carolyn emailed 4 clubs about hosting regional events but only heard back from Meadow PC. Dan said that Lordswood should have replied and have offered to host the same as 2019. There was a discussion around pre-entry for regional qualifiers and Kent events this year, to save handling cash and also allowing us to know numbers before the day of the event to plan for social distancing etc. Alan said he could design a pre-entry form on the website that when filled out would email himself and Tim, and the captain, giving them KPA details to transfer the payment in to. Tim can keep an eye on payments and entries, and Duncan can check licences before the event. Carolyn & Mike confirmed KPA Qualifier 1 at GRFC on 18<sup>th</sup> April. Sheila will send Alan a safeguarding note to go on the form.

**6. Date of next meeting:**

Sheila noted that 6<sup>th</sup> May is local elections day. MC meeting brought forward to 29<sup>th</sup> April.

**7. Any other business:**

Alan had messaged David Robert during the meeting, and he has confirmed he has 2 sets of junior boules with serial numbers J20 and N31.

Jamie reported that Sophie was asking about having a KPA account in Instagram, rather than a junior specific account. The MC confirmed this would be a good idea, giving us more exposure. A member of the MC should also be an admin on the account. Tim said he would be happy to set up and help run with Sophie. Jamie said he would report back to Sophie and ask if she wanted to help run it. Jamie also said in a recent meeting with PE the transplant sports came up. Jamie said Kent would be happy to help with any players coming to the game, all MC in agreement.

Sheila announced that Istead Rise PC are looking for some container storage. Mike suggested a company and gave Sheila contact details.

Bob said he had met Mick Weston and put some KPA items in the container at Lordswood, including a tent that Bob has kindly donated to the KPA.

**Meeting closed 21:18.**