

Chairman:

Bob Gaywood
28 Northdown Road
Longfield
Kent
DA3 7QW
01474 704288
email: bob.gaywood.kpa@gmail.com

**Secretary:**

Tim Edwins
57 Cobdene
Gravesend
Kent
DA12 5JB
01474 331960
email: tim.edwins@icloud.com

Minutes of the Management Committee meeting held on Thursday 7th November at Hartley Country Club commencing at 8.00pm.

1. **Apologies for absence:** Tracy Spillett, Daniel Rudden

Present: Bob Gaywood, Carolyn Edwins, Sheila King, David Holden, Alan Cregeen, Mike Cubitt, Duncan Brown, Keith Atkinson & Tim Edwins.

Guests: Matthew Bignell.

2. **Matters arising from the previous meeting:**

Bob announced these would be covered during the course of this meeting.

3. **Membership report:**

Duncan reported there are already 181 Kent members, only 3 weeks into this year.

4. **To consider and approve distribution and web publication of the minutes of the 2019 KPA & KPL AGMs:**

Tim had circulated the draft minutes in December. All present agreed they are a correct and accurate record of the AGM. Tim will email to club secretaries and Alan to club captains. Alan will also upload to the KPA website.

5. **Dates and venues of management committee meetings for 2020:**

Sheila asked if it would just be easier to have all MC meetings at Hartley. Those present were in agreement. Bob checked the Hartley calendar and confirmed Thursday's currently all ok. The below dates were then agreed for meetings:

5th March, 16th April, 28th May, 9th July, 6th August, 3rd September, 29th October, 10th December

The AGM was agreed as 19th November at GRFC.

6. Safeguarding:

Sheila announced she had a very disappointing 12 replies to her email requesting attendance at the upcoming safeguarding meeting. Sheila has written a follow up email which Tim & Alan will email out. Sheila has rewritten the code of conduct and KPA policy statement on safeguarding. The safeguarding meeting is set for next week.

7. Playing matters:

Carolyn circulated the draft calendar. It has been exceptionally difficult to fit everything in, as we don't want to clash with national ranking days, espoirs, veterans or youth squad days. Also, there are many large open competitions such as London and Heckmondwike we cannot clash with. Carolyn said we are just waiting for 1 club to confirm the last 3 events. Carolyn also said that with the women's day finals at Rainworth there would not be many Kent teams willing to travel that far, and with so many dates unavailable, we have had to use the women's day event as a regional qualifier. Carolyn will email neighbouring regions to ask if any Kent ladies keen to play could join their women's day qualifying events.

Carolyn then circulated an updated Kent qualifier rules document, taking into account playing committee decisions, and the fact the qualifiers will this year be run using the SPORT Software programme. Tim added that the software can allocate pistes for each match, and this could be useful as at Hayling Island you do not get a choice of pistes. The MC agreed to implement this as well, Carolyn will make a slight change to the rules wording.

Carolyn circulated the updated Kent championships events rules. There is a change to say that attending the Champion of Champion events is not mandatory, and prize money will not be withheld if teams cannot attend, although we will still encourage participation. This change has come from listening to members feedback and also as the MC feel it is down to Pétanque England to promote and incentivise the Champion of Champion events.

Carolyn reported that the updated qualifier incentive scheme was agreed by the playing committee, this will be added to the updated qualifier rules as a pack that teams will receive when first registering at a regional qualifier this year.

8. Role of Pétanque England in relation to regions and future development of the sport:

Bob stated that as there will be a new PE President in place in 3 months we should wait and see what happens in the upcoming year. Bob & Tim agreed to attend the PE AGM in April on behalf of the KPA.

9. Date of next meeting:

Confirmed as 5th March at Hartley.

10. Any other business:

David said there is still an outstanding debtor to the KPA. Bob to send a reminder email and remind the debtor that they cannot play in KPA events until the debt is paid.

Mike asked what was happening regarding the junior coach. Bob said he will email Jamie Finley about the role of Youth Development Officer.

Meeting closed 21:16.