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Minutes of the Management Committee meeting held on Thursday 9<sup>th</sup> March 2017 at Hartley CC, commencing at 8.00pm.

1. **Apologies for absence:** Carolyn Edwins, Kevin Spillett

**Present:** Tim Edwins, Bob Gaywood, Ray Keemer-Richards, Bryan Yates, David Holden, Tracy Spillett, Duncan Brown, Mike Capelin, Sheila King, Alan Cregeen, Mike Cubitt

**Guests:** Jack Milner, Cynthia Yates

2. **Minutes:** The minutes of the previous meeting held on January 19th at Hartley CC were agreed as a correct record.

3. **Matters arising from previous meeting:**  
None.

4. **Treasurer's Report**

David circulated a copy of the latest accounts. The Kent County show has now been paid. We are waiting on some more subs money to come in. David announced that the KPA still has 2 outstanding debtors. Tracy then provided the committee with an update on Dave Chalkly's health. The KPA send their best wishes to him, and Bob will send a card on behalf of the KPA. Ray then stated that Chris Peel had requested to transfer regions from Kent, but Ray informed him that his debt must be paid before he would be allowed to transfer. David confirmed that Chris Peel has paid, Ray to approve transfer request. There are still 2 outstanding debtors to the KPA for Hayling Island accommodation. The management committee agreed that all outstanding debts must be paid in full before players are eligible to enter official KPA competitions. Bob suggested adding a by law to this effect, all agreed. Bob officially gave notice that he was intending to add a by law at the next committee meeting.

Jack Milner then asked the treasurer if the junior fund was still going and how it was being used. David reported that the junior fund has circa £600, and is being used for junior travel expenses and last year was used towards a new set of boules for juniors.

5. **Membership Report**

Ray said that every club in Kent has now paid their subscriptions to the EPA. Kent has 503 registered members so far, and Ray has been in touch with the clubs to distribute their licences.

#### 6. **Kent County Show**

Sheila announced she had a meeting with David Baxter which was helpful. She is going to write to the EPA to list out what is required and to ask for financial assistance and explain the benefits of attending the county show. Bob said he has also sent an email to the EPA president. Sheila has distributed a letter to all Kent club secretaries explaining our attendance at this year's county show and asking for volunteers to assist. Bob, Mike Cubbitt and Sheila visited the county showground and saw where the KPA plot would be. Mike Cubitt has done a risk assessment for the KPA and states that we are also required to do one for the EPA with insurance details. The flags with KPA logo on are sorted. Alan and Sheila discussed the "giveaway" items and party bags. Alan said he could source printed tote bags. Sheila has contacted Dave Littley regards borrowing some of the large pub garden umbrellas and has also contacted a company who could do printed large pub garden umbrellas for £65 each. Bob & Tim said these would actually be very good to use at Hayling Island as a base for the Kent squads, and also as KPA competitions for the control booth. Jack said he would be happy to promote the event to the media, all agreed.

#### 7. **Hayling Island Bookings**

Ray is handling the bookings again this year and confirms that the KPA accommodation is now booked on the main site. Not much more can be done until after the 5<sup>th</sup> qualifier and the Kent squad is known.

#### 8. **Date of next meeting**

Sheila said that Istead Rise is unavailable. Mike Cubitt said that GRFC is free that night. Date of next meeting confirmed as 20<sup>th</sup> April at GRFC.

#### 9. **Any other business**

Bob read aloud an email from Carolyn:

*"Survey - bitterly disappointing responses - probably about 35 now. Extended deadline to end of March hoping more members will look at KPA site with summer season to start. Tim has sent message to club secretaries to re send survey - do feel secretaries have not pushed genuine wish to know more from members. Alan will send me a final report and I will write article for website so that I can pick out key comments. There is clearly a feeling amongst some that there 'is no chance of winning' so a tournament for Division 3 and below one Sunday next year might be helpful.*

*Kev and Scott were passionate at Playing Committee in January about changing format at regionals to a rankings system so I think it's important we listen to their points. What is best way for MC to hear this?"*

There was then a short discussion about participation and expectations. Tim will add the KPA Survey as an agenda item for the next meeting.

Bob also read out his email in reply to Lordswood PC regards the new rules and notes he has not had a reply yet.

Ray announced he had had an email from the White House PC regarding their grant submission to the KPL, the White House say they have had no reply. David & Mike Cubitt confirmed that replies have been sent.

Alan asked everyone to let him know of any issues with the new website, he has recently redesigned the menus to be compatible with mobile devices. Also a gallery section has been added for photos and reports from tournaments and events.

Alan also said that he had seen some glass paperweights which could be useful to the KPA as alternative trophies for the end of season presentations.

Meeting closed 21:32.