

Chairman:

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Minutes of the Management Committee meeting held on Thursday 18th February 2021 via Zoom, commencing at 7pm.

1. Apologies for absence: Alan Cregeen

Present: Bob Gaywood, Tim Edwins, Sue Barnes, Jamie Finley, Mike Cubitt, Sheila King, Daniel Rudden, Carolyn Edwins, Duncan Brown

2. Matters arising from the previous meeting:

Bob announced he has started the process for Sue to be added to the KPA bank account as signatory.

Mike contacted David Roberts and gave him advice and documents regarding piste building.

Jamie & Dan have sent biographies and pictures to Alan for the website. Sue will send hers too.

3. KPA competitions rules:

Carolyn had circulated new versions of the KPA competitions playing rules, so we are ready to go when we are allowed to play again. Tim had helped with some wording in the regional qualifier rules, in the change to say if we are only able to host 4 or fewer regionals then the current standings will be used.

4. Treasurer's report:

Sue Barnes:

"As you are all aware, I have taken the position of Treasurer for the KPA under very unusual circumstances. I am sure that you agree that David kept excellent financial records, but they were all on his PC and unfortunately, we have been unable to recover the records. Therefore, the Officers and I agreed that the accounts for KPA 2020 will be in a concise form.

Since taking office I have been through the bank statements and other available invoices and am happy to present the accounts ending 31 October 2020 as being a true reflection on the financial position of the KPA.

I have also been able to present a balance sheet for the KPL for the year ending 31 October 2020.

I sent them to our Auditor Glenys Johnston for her perusal once I had completed them. Glenys agreed that under the circumstances they were a good account of the finances for 2020.

I will now take on the task of reconciling the accounts from 1 November 2020 to the present day. Once this is done, I will present them to the Committee.”

Sue also announced a donation of £248 to the junior fund from Kent teams that played at the first regional qualifier held in 2020. Teams were contacted about their credits, and all but £8 was donated. The committee wish to place on record their thanks.

The committee approved the KPA & KPL accounts for distribution.

5. Membership report:

Duncan reported 112 adults and 4 juniors currently for 2021. This is anticipated to increase if / when play can resume. Duncan is planning to see who has joined this year and then possibly towards the end of the year send out some communications encouraging lapsed members to return.

Sheila queried the price of an espoir licence. Duncan confirmed it is the price of a full adult licence.

6. Approve 2020 AGM minutes:

Tim had circulated the minutes of the 2020 KPA & KPL AGMs. No changes were proposed, and the minutes were approved for distribution and web publication. Tim will liaise with Alan and get minutes and accounts distributed.

7. Confirm & appoint junior fund trustees:

Bob announced traditionally the trustees have been the KPA Treasurer, KPA Secretary and member of the KPA Management Committee. Bob therefore proposed Tim Edwins & Tracy Spillett to continue, and Sue Barnes to replace David Holden. Mike read from the junior fund document which states “the fund is administered by 3 trustees appointed annually by the KPA MC”. Tim to contact Tracy to confirm she is happy to continue.

8. Juniors:

Jamie reported that three Kent juniors have been selected for the Pétanque England National Youth Squad. One junior had asked Jamie about setting up a KPA Junior Instagram account. Sheila queried the benefit of it. Tim said he thought it was more of a photo sharing site, rather than a site for chatting and arranging things. Sheila raised safeguarding concerns and asked if an account is created that it is not affiliated to the KPA.

Bob had forwarded an email to Jamie from a PE NYS Coach, asking whether Kent would be prepared to host a training session for newcomers and players not in the NYS when play can resume. Jamie has

agreed to this in principal and all MC were in agreement. Further down the line Jamie would get a venue, a couple of Kent coaches and then the event would be advertised by KPA and PE.

9. **Safeguarding:**

Bob showed a no unauthorised photography or filming flyer that Tim had designed, and Bob had laminated in various sizes. Sheila thanked both for their work.

Sheila said she wasn't sure if it was in their safeguarding policy, but that PE are looking at possibility of saying if you don't want to be photographed then don't enter their events. The MC were quite disappointed with this approach and said it may even be discriminatory. Sue questioned whether they could just pixelate anybody who didn't wish to be photographed. Mike pointed out that private venues have the right to say no photography at all.

10. **Tiered membership:**

Mike reported this is still under discussion by PE. Mike said as a region we could say whatever PE do, our precept is £8, then it would be up to PE to add on what they wanted after that for each tier. Mike said that KPL rules state that players must have a Kent membership, so the KPA would still get the income from league players and not lose out. In fact, there could even be more members join at a lower overall price. Bob said it would be nice to see more players at KPA events and open competitions.

Duncan mentioned that once play is back up and running then we could remind clubs that there are funds available for grants for piste maintenance, etc. Dan wondered about having a cap on the amount of money given out as grants in total for each year, or also about the grant matching what the club pay. Mike said there is already a regulation where the KPL can only pay a maximum 25% of any club's total fee for that grant. So, if a club spent £600, the KPL would pay out a maximum of £150. Tim said that the KPA currently give grants to clubs if they host KPA events or tournaments. Mike confirmed this and said that in exceptional and worthwhile circumstances the KPL have asked the KPA to also help clubs with grants.

Dan wondered if we adequately communicate to members and clubs what benefits they actually get from their regional precept. Mike said yes, we do to all those members that actually turn up to the AGMs to find out what they get and what Kent is doing. Mike also pointed out that a very high percentage of club secretaries are not forwarding on information sent out by the KPA, KPL and PE. All present agreed we are very keen to keep everyone who plays on a Wednesday as members of the KPA. Bob suggested that we had something on the website which lists all the benefits of being a member of Kent. Jamie pointed out the KPA also pay for coaches qualifications, DBS checks and coaching sessions, which are available for all clubs.

11. **Any other business:**

Mike Cubitt raised where the KPA sets of junior boules are, and the possibility of them being under the control of Jamie as Youth Development Officer. We need to find out where the sets are and get

them back to the KPA. Jamie could then keep an up-to-date record of where the boules are. Dan also raised that it is club's responsibility to encourage juniors to take up the game, especially any local to their club. Mike & Sue will look at the old records to see if they can locate any sets of junior boules. Duncan checked the container audit and there were 4 sets in there as of 2016. Sue said there are a total of 12 sets and has their ID numbers, but that is also out of date.

Meeting closed 21:14.