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Minutes of the Management Committee meeting held on Thursday 1<sup>st</sup> August at Star Meadow Sports Club commencing at 8.00pm.

1. **Apologies for absence:** Daniel Rudden, Tracy Spillett, Mike Cubitt

**Present:** Bob Gaywood, Alan Cregeen, David Holden, Duncan Brown, Carolyn Edwins, Sheila King, Tim Edwins

2. **Matters arising from the previous meeting:**

Annette is ok to run Q4 and Q5. Bob said that Mike has spoken to Annette regarding the qualifier software, but there were some queries about not being able to amend errors. Tim to trial the software and report back.

St John's sports week did not happen due to Bob's health.

Bob has not yet spoken to PE about the Champion of Champions incentive so this will be carried forward to next meeting.

3. **Treasurer's report:**

David circulated the latest accounts by email. David says we are waiting for an invoice from PE before he can release funds. We are still waiting for the money from Q3 and Q4 to be paid into the KPA account. Bob to email Mike & Annette to chase up. There was a discussion about the Hayling Island subsidy, we hope to keep it the same as last year. David and Duncan to check the price of rooms this year and work out invoices. Bob asked about the wine for the Chairman's Cup as he is going to France soon. Colin Gibbs is hoping to run the Chairman's Cup, Bob will check. Carolyn asked if we can have a breakdown of who has attended the Chairman's Cup.

4. **Membership report:**

Duncan reported that there are quite a lot of issues with the new membership system, some of them to do with invoicing. Duncan has asked PE to help and sort out the issues as they are to do with money and payments. We currently have 673 KPA members. Bob thanked Duncan for all his work to date getting to grips with the membership system and getting it sorted out.

**5. Playing matters:**

Singles winner was Jason White and runner up Colin Senneck. Meadow are ok to host Q5 and Annette will run it. Tim to confirm that Lordswood are ok to host the Over 50s doubles on Sunday 18<sup>th</sup> August. Carolyn said there is a playing committee meeting on Tuesday 6<sup>th</sup> August to confirm playing order and managers.

There was a discussion regards wearing Kent kit and if we should allow players to wear it when playing out of the region. It was felt that it looks smart and would promote the KPA. There was also talk of the possibility of getting new Kent kit for 2020, as the cotton polo shirts are quite basic and old, it was mentioned we could get some nice performance wear tops like other regions have. Tim will add Kent kit to the next MC agenda.

Duncan circulated a draft Hayling Island invoice which the MC agreed looked good. The wording was agreed to say people must pay within 28 days of receiving the invoice.

Tim queried the current wording of the KPA qualifier rules, as it says an error in the draw cannot be resolved if the match has started. But Tim pointed out that if the draw has to be redone, some matches may have already started, so what would happen to those. Carolyn said the whole rules will be reviewed before next year's competitions.

Tim said the KPA website national roll of honour needs updating. Tim to send details to Alan to be added.

**6. Disabled piste access:**

Tim reported that he sent an email to all club secretaries asking if they currently had disabled access or had plans to add it to their venues. There were just 11 replies. Tim to email the list to Alan to upload to the website, this may also prompt more clubs to reply.

**7. Hopehill scout pistes:**

Tim announced that Hopehill Scouts are looking to build some pistes at their site, and were wondering if they could apply to the KPA for a grant. Sheila said they should also ask the Scouts association, Kent Playing Fields and the local council. The MC agreed in principle it would be a good idea to help out if we can, as it could bring more juniors to the game and the association. Tim will ask the Scouts to contact Mike Cubitt regards building and costing.

**8. Safeguarding:**

Sheila King has completed the safeguarding course and is now appointed as the KPA safeguarding officer. Sheila said she had some plans on what is to come and how to move forward.

**9. Date of next meeting – Thursday 5<sup>th</sup> September at GRFC:**

Tim to confirm with Mike Cubitt.

#### **10. Any other business:**

Sheila has written to PE regarding espoirs payments. Currently juniors are free but espoirs have to pay full price, but many of them may still be in college or university. Sheila has asked PE to look at making espoirs free until age 21.

Sheila also said that more juniors now need equipment and funding. The MC said they should submit grants to the KPA, and they will be considered.

Tim congratulated Rowland Jones & Jason White on being selected in the Men's England squad for the 2019 European Championships. There was a discussion about grants, and it was agreed that the KPA would pay 50% of their fees, up to a maximum of £125 each.

Tim said he had an email from Frances Short of Lordswood asking if the KPA could help her find a third player for their Chairman's Cup team as someone had let them down. It was agreed we could put a message on the website for Frances to see if anyone wanted to play.

Bob announced he had been approached about running a Paul Reilly memorial tournament in September. Paul's club felt it would not be appropriate to hold the event this year and had to cancel it. However, the MC already have plans for a Paul Reilly memorial tournament next year at the club where Paul was a member. September will be too short notice to organise and advertise properly.

Bob then raised that 2 younger members of the region are in arrears with PE. Bob asked about retrospective grants for the Espoirs 2018 Championships. David said he would check the accounts and the MC agreed to pay grants the same as any that were paid to other espoirs at the time.

**Meeting closed 22:42.**